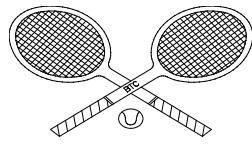


# Boldmere Tennis Club



Minutes of the Committee Meeting held on the 12<sup>th</sup> April 2021

**Present** – Greg Stevens, Steve McAleavy, Jan Baker, Sue Holder, Lisa Havard, Anwen Jones, Chris Kimberley

**Apologies** - Darrin Gamble

## Minutes of Last meeting

It was noted that minutes from the 8<sup>th</sup> March had not been circulated, however all actions were reviewed and confirmed as completed.

## Matters Arising

Preparations for AGM were all completed with a successful albeit short AGM via Zoom.

## AGENDA ITEMS

### Coaching

Nothing further to add from the coaching plans presented at the AGM. It was agreed with Will that data for attendance at junior and adult coaching would be provided and shared with the committee. Lisa suggested that reporting the junior coaching by member and non-member numbers would be useful. Agreed and will be included in reporting. **Action Greg / Will.**

### Maintenance & Facilities

With the cleaning/brushing of the lower courts and repainting of the top courts now complete the matter of maintaining the condition was discussed. For the top courts, regular brushing of leaves and twigs will be undertaken by Beth.

To support clearing of bird mess, the hosepipe will be fitted to the wall making it easier to clean with a soft brush to ensure no damage to the surface. **Action Norman**

For the lower courts, regular brushing is required. Replacement brooms will be required with the request made that brushing is undertaken at least twice a week. Then on a quarterly basis we will test the mechanical brush that can be hired.

Need to select new brooms large enough but light enough to make the job quick and easy.

**Action Steve to recommend**

One tree over top courts has been removed, but there remain two that still overhang the courts. As they have preservation orders and were cut back it is unlikely that permission would be granted to cut them back again this year. So regular brushing will be important through the Summer and particularly Autumn. We will review next year the potential for applying for pruning.

## **Membership**

Most members have renewed with various options of the refund offer being taken. At the time of the meeting we are up to around 80 members. We were advised that at least 2 adults will not be renewing for this year.

An updated position of numbers and income will be produced for the next meeting.

## **Leagues / Tournaments**

Anwen is not available for the 17<sup>th</sup> July to run the Ogley Cup tournament, it was agreed to bring it forward a week to the 10<sup>th</sup>. The website timetable has been amended to reflect that.

The timetable for the league matches and the guidance around travel, play and refreshments has been posted on the website and home matches for ladies, Cup & Saucer and mixed have been booked on Clubspark. Men's to be done. **Action Steve**

Messages from team captains are going out via Whatsapp inviting people to contact team captains if they want to play for the club. This will be added to the website with the request to direct message captains and not respond on AFT or group message boards.

## **Comms**

Greg had a call with JD to look at adding clearer information to the website. Some wording has changed as has titles and locations of some pages to make things easier to find and more intuitive.

We have had a volunteer (UL) to take on the social media comms, Facebook, Instagram and Twitter. This was an offer from last year, but due to Covid and lockdown was not progressed.

It was also suggested that UL and JD collaborate to produce club Newsletters on at least a bi-monthly basis using the content that had been fed out via social media. The newsletter would then be passed to Darrin for approval as Hon Secretary, then forward via email (info@) and added to the link on the website.

This was agreed, so Darrin to liaise with UL to handover password access to applications.  
**Action Darrin**

A request had also come via members that photo's of the committee would be added to the website, helping new members put "names to faces". It was agreed providing new photos were taken after visits to hairdressers and barbers. Pictures to be send to Greg. **Action all**

A suggestion was made that to support the communication and transparency of what we do as a committee, the meeting dates and minutes of meetings were published on the website. This was agreed on the proviso that any confidential issues discussed would be redacted prior to publication. **Action Greg**

## **Finance & legal**

Nothing further to report on finances as only days into the new year.

To note the first payment of the 2021/22 rent has been paid to RSCC (based on existing arrangements as we are still in discussion around the latest rent review)

Regarding the rent review, we had a meeting with Abbey last month who has been in contact with RSCC and will be sending a response to them this week, the slight delay has been due to Easter break, annual leave and year end workload.

We have not had any further communication from our surveyor, so will chase them for updates. **Action Sue**

## **Social**

It was agreed that we will not organise any social events other than tournaments until all Covid restrictions are removed in late June.

We do however need to contact Sutton Golf Club to book the function room for Novembers Presentation Evening. **Action Anwen**

As there was no presentation evening for the winners of the 2020 tournament, it was suggested and agreed that we would do a mini presentation at the Ogley Cup tournament in July. The idea would be to have afternoon tea and presentation session recognising the successes of 2020.

It could also coincide with the updating of the honours boards. **Action Sue**

## **AOB**

### **Ball machine**

Lisa asked about insurance for the machine. We currently don't have contents insurance for the club, so Chris will investigate options and costs. **Action Chris**

Also agreed that for now we will not publicise or promote it on social media, restricting to AFT while we investigate insurance cover.

The question around booking the machine and noting on Clubspark. Currently unsure whether an item can be "Booked", but if not maybe a new "category" can be created to make it obvious and ensure double bookings can't happen. **Action Greg**

Suggested that Will do short training sessions on using it when group play is on (men's night, ladies' night, Tues and Sat social and coffee mornings) to familiarise people with it.

**Action Will**

Also recommended that due to weight it is only used on lower courts so no risk of damage dragging up and down stairs, except for when Will uses it for coaching.

We will need to review usage and whether we need to restrict use if it creates court availability issues or problems is match play is on the next court.

### **Notice Board**

It was suggested that an outdoor notice board be put up on the wall close to the entrance to courts 1 &2. Costs are variable for one that can take around 4 A4 sheets they start at around £70. Main concern was whether there would be any objection from RSCC. Agreed to contact them about that and attaching two clocks to the outside walls. **Action Greg**

### **Next Meeting Dates**

10<sup>th</sup> May 2021,

14<sup>th</sup> June 2021,

12<sup>th</sup> July 2021,

13<sup>th</sup> September 2021,

11<sup>th</sup> October 2021,

8<sup>th</sup> November 2021,

13<sup>th</sup> December 2021